



United States Breastfeeding
COMMITTEE
PROTECTING • PROMOTING • SUPPORTING

GOVERNMENTAL MEMBERSHIP

Any federal governmental agency that impact breastfeeding mothers and children may be invited to serve as a non-voting governmental member of the USBC, pursuant to the requirements and application processes as specified in the Membership Policies and Procedures. The term of membership shall be for a period of five (5) years unless terminated earlier pursuant to Section 2.2.3 of the USBC Bylaws.

Governmental Member Duties, Rights, and Responsibilities

Meetings of the USBC membership are typically scheduled to occur virtually in January and in-person in concurrence with the National Breastfeeding Conference & Convening each June. Meetings are held in the Washington DC area in odd-numbered years and around the country in even-numbered years.

It shall be the duty of all members to support the purposes of USBC and to abide by the provisions of the USBC Bylaws and all USBC policies and procedures established by the Board of Directors. Each governmental member shall have the following additional duties, rights, and responsibilities:

A. Representatives

1. Each governmental member shall name at least one (1) and no more than four (4) individual representatives to USBC.
2. Substitutions for governmental or advisory member representatives will be accepted if the USBC Office is notified in writing (letter or email from the CEO or an officer of the organization's Board of Directors, or from a comparable agency authority for governmental members) that all representatives are unable to attend a meeting. The substitution will only remain in effect for the duration of the membership meeting, unless an official notification of change in representation is filed with the USBC Office.
3. Governmental and advisory member organizations may change their representatives by sending a letter or e-mail from the CEO or an officer of the organization's Board of Directors, or from a comparable agency authority for governmental members, notifying USBC of the change and providing contact information for the new representative(s).

B. Funding

1. USBC is not responsible for the cost of travel, lodging, or per diem for non-voting member organization representatives or individual or honorary members to attend membership meetings or conferences.

C. Participation

1. Governmental and advisory member organizations are expected to send at least one

representative to attend the general session portions of every membership meeting. Additional representatives are encouraged to attend as often as possible.

2. Each member organization is expected to report on its organizational activities related to breastfeeding via its Group Profile in the USBC website. Updates can be made at any time; reminders will be sent at least once a year.
3. Non-voting members are expected to participate in USBC activities according to their engagement levels on specific topic areas, and member organization representatives and individual members may serve on USBC committees, according to the guidelines in the Committees Policy.
4. Representatives shall disclose individual or organizational conflicts of interest in USBC business according to the USBC Conflict of Interest Policy.